

# **New Jersey Public Broadcasting Authority**

## **Meeting of the EO 122 Evaluation Committee**

May 1, 2023 at 10:00 AM  
via Conference Call

### **MINUTES**

Douglas S. Eakeley, Chair, Presiding

Minutes of the meeting of the New Jersey Public Broadcasting Authority (“NJPBA” or “Authority”) EO 122 Evaluation Committee (the “Committee”) held by Conference Call on Monday, May 1, 2023, at 10:00 AM.

#### **1. CALL TO ORDER, OPEN PUBLIC MEETINGS ACT STATEMENT AND ROLL CALL**

Chair of the NJPBA EO 122 Evaluation Committee, Mr. Douglas S. Eakeley, called the meeting to order. Chair Eakeley read the Open Public Meetings Act statement as follows: In accordance with the provisions of the Open Public Meetings Act of the State of New Jersey, notice of this meeting has been filed with the Office of the Secretary of State, has been posted on the appropriate bulletin boards maintained for such purposes by the Authority, and distributed by press release to two daily newspapers in New Jersey. Notice was made in advance of this meeting.

Chair Eakeley then requested a roll call. NJPBA EO 122 Evaluation Committee Members present and participating at the meeting were Douglas Eakeley, Chair (*via phone*); Christopher Mathews (*via phone*); and Clyde Mingo (*via phone*). Also present and participating were Allyson Cofran, Deputy Attorney General; Dorian Smith, Associate Counsel, Governor’s Authorities Unit (*via phone*); and Nichol R. Gee, Deputy Executive Director, NJPBA (*taking minutes*).

#### **2. RESOLUTION APPROVING THE MINUTES OF JUNE 18, 2018 EO 122 EVALUATION COMMITTEE MEETING**

##### **RESOLUTION APPROVING THE MINUTES OF THE JUNE 18, 2018 EO 122 EVALUATION COMMITTEE MEETING**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting

System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, the Members of the EO 122 Evaluation Committee established pursuant to Article IX, Section 2 of the By-Laws of the Authority and in accordance with the requirements of Executive Order No. 122 (McGreevey 2004) (“EO 122”) desire to approve the minutes of the June 18, 2018 meeting of the EO 122 Evaluation Committee, attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE EO 122 EVALUATION COMMITTEE OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:**

1. The Members of the EO 122 Evaluation Committee hereby approve the minutes of the June 18, 2018 meeting of the EO 122 Evaluation Committee.
2. This resolution shall take effect immediately in accordance with the Act.

Chair Eakeley asked for a motion to approve a Resolution Approving the Minutes of the June 18, 2018 EO 122 Evaluation Committee Meeting. Mr. Mathews made a motion to approve the resolution. Mr. Mingo seconded the motion. Chair Eakeley asked for a voice vote. The motion to approve the Resolution Approving the Minutes of the June 18, 2018 EO 122 Evaluation Committee Meeting was voted upon and approved unanimously.

**3. RESOLUTION APPROVING THE REQUEST FOR QUOTE FOR INDEPENDENT AUDIT SERVICES**

**RESOLUTION APPROVING THE REQUEST FOR QUOTE FOR INDEPENDENT AUDIT SERVICES**

**WHEREAS**, the New Jersey Public Broadcasting Authority (the “Authority”) was created pursuant to the New Jersey Public Broadcasting Authority Act of 1968, L. 1968, c. 405, as amended (the “Original Act”), including by the New Jersey Public Broadcasting System Transfer Act, L. 2010, c. 104 (the “Transfer Act,” and together with the Original Act, the “Act”); and

**WHEREAS**, the EO 122 Evaluation Committee established pursuant to Article IX, Section 2 of the By-Laws of the Authority and in accordance with the requirements of Executive Order No. 122 (McGreevey 2004) (“EO 122”) has reviewed the “Request for Quote for Independent Audit Services” for the retention of an independent auditor for the Authority (the “RFP”); and

**WHEREAS**, the EO 122 Evaluation Committee approves of the RFP and wishes to authorize distribution of the RFP by Authority staff in accordance with EO 122.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE EO 122 EVALUATION COMMITTEE OF THE NEW JERSEY PUBLIC BROADCASTING AUTHORITY AS FOLLOWS:**

1. The EO 122 Committee hereby approves of the RFP and authorizes distribution of the RFP by Authority staff in accordance with EO 122.
2. This resolution shall take effect immediately in accordance with the Act.

Chair Eakeley asked for a motion to approve the Resolution Approving the Request for Quote for Independent Audit Services. Mr. Mingo made a motion to approve the resolution. Mr. Mathews seconded the motion. Chair Eakeley asked for a roll call vote. The motion to approve the Resolution Approving the Request for Quote for Independent Audit Services was voted upon and approved unanimously.

**4. ADJOURNMENT**

Chair Eakeley thanked everyone for their participation and asked for a motion to adjourn. Mr. Mathews made a motion to adjourn the meeting. Mr. Mingo seconded the motion. The motion was voted upon and approved unanimously. The meeting was adjourned at 10:03 AM.